



**MEMORANDUM OF UNDERSTANDING
FOR INTERAGENCY APPRAISAL SERVICES
GLO CONTRACT No. 15-284-000-9150**

This Memorandum of Understanding ("MOU") is made and entered into by the **TEXAS GENERAL LAND OFFICE** ("GLO") and the **TEXAS JUVENILE JUSTICE DEPARTMENT** ("TJJJ"), pursuant to the provisions of "The Interagency Cooperation Act," Chapter 771 of the Texas Government Code.

WHEREAS, the GLO shall perform or cause to be performed certain professional appraisal services by and through a third-party professional appraisal firm and/or GLO staff for the benefit and use of TJJJ; and

WHEREAS, the TJJJ has agreed to pay GLO in an amount not to exceed **FOURTEEN THOUSAND ONE HUNDRED DOLLARS (\$14,100.00)** for the services provided thereunder;

NOW THEREFORE, the Parties, in consideration of the benefits to the State of Texas, hereby enter into this MOU under the following terms and conditions:

1. The GLO agrees to engage a third-party professional appraisal firm for appraisal services regarding the Wende Trust property located at the southeast corner of Lamar Boulevard and Barton Springs Road in Austin, Travis County, Texas.
2. TJJJ agrees to pay the GLO in an amount not to exceed **FOURTEEN THOUSAND ONE HUNDRED DOLLARS (\$14,100.00)** for the duration of the MOU.
3. The TJJJ may terminate this MOU upon written notice to the GLO setting a termination date at least thirty (30) days subsequent to the date of the notice. If TJJJ exercises its right of early termination, the GLO shall retain monies due or paid prior to the effective date of the termination.
4. This MOU shall be effective on May 1, 2015, and shall terminate on August 31, 2015.
5. This MOU constitutes the entire agreement of the Parties, and any revisions shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR MEMORANDUM OF UNDERSTANDING
INTERAGENCY APPRAISAL SERVICES
GLO CONTRACT No. 15-284-000-9150**

TEXAS GENERAL LAND OFFICE

TEXAS JUVENILE JUSTICE DEPARTMENT

[Redacted Signature]

Anne L. Risa, Chief Clerk

By: [Redacted Signature]

Name: David Reilly

Title: Executive Director

Date of execution: 5/11/2015

Date of execution: 5/11/2015

DS [Signature] LS [Signature]
DEPDIR [Signature]
DIR [Signature]
AGC [Signature]
GC [Signature]

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SUPPORTING DOCUMENTS



Your Name: Trish Savage
Project Manager Name: Mark McNally
Program Area: Real Estate Services/Appraisal

NOTE: Fin. Mgmt. is working to create a PCA for this contract and at such time the BSO will be generated.

Standard Drafting Request Form¹

1. Description of Services Requested:	
An Inter-agency contract between the GLO and TJJJ for related appraisal work regarding the Wende Trust property located at the southeast corner of Lamar Boulevard and Barton Springs Road in Austin, Travis County, Texas. The GLO will engage the appraisal firm of Paul Hornsby & Company. The agreement will consist of other appraisal services by both the Paul Hornsby & Company and GLO appraisal staff. Paul Hornsby & Company Services - Appraisal services and report \$6,500 Testimony associated with ground lease negotiations not to exceed \$7,000 (20 hours @ \$350/hr.) GLO Appraisal Staff - Contract oversight, appraisal review services & testimony not to exceed \$600 (12 hours @ \$50/hr)	
2. RUSH? If yes – give reason:	
3. Document Type (Contract, Amendment, Work Order):	New Inter-agency Contract
4. Existing Contract/Work Order No.:	
5. Funding Amount of this Transaction (Attach Detailed Budget):	GLO Funds, if any: 0
	+ Federal Funds, if any:
	+ Other Funds, if any:
	= Total Funds: 0
6. Effective Date (or date last signed):	
7. Desired Expiration Date:	
8. Project End Date:	8/31/15
9. Is Entity a HUB?	NO
10. HUB Subcontracting Plan Submitted? ²	NO

Entity Information - Please confirm with Entity

1. Legal Entity Name:	Texas Juvenile Justice Department
2. Tax ID Number:	
3. Mailing Address:	
4. Physical Address (for FedEx):	
5. Signatory Name & Title:	David Reilly, Executive Director
a. Phone Number / E-mail:	512-490-7130 david.reilly@tjjd.texas.gov
6. Project Manager Name & Title:	
a. Phone Number / E-mail:	

Additional Information – Fill if Applicable

1. Solicitation Number:	
2. TXMAS or DIR Contract Number ³ :	
3. NTP Language Needed?	
4. DIR/SAO exemption required? ³	
5. Additional Information / Special Conditions:	

- Please only submit DRF with the completed BSO and relevant attachments (Scope, Budget, Proposal, Map, etc.) to the DraftingRequests@glo.texas.gov inbox.
- If "No", and your request is over \$100K please contact Maya Ingram at maya.ingram@glo.texas.gov.
- Attach Contract or Exemption to drafting request.

Certificate of Completion

Envelope Number: 7051AEE40AB1445FA5051829C21D2497	Status: Completed
Subject: 15-284-000-9150 Texas Juvenile Justice Department (Texas General Land Office)	
Source Envelope:	
Document Pages: 4	Signatures: 2
Certificate Pages: 3	Initials: 6
AutoNav: Enabled	
Enveloped Stamping: Enabled	
	Envelope Originator:
	Kerri Danieli
	1700 N Congress Ave
	Ste 935
	Austin, TX 78701-1495
	kerri.danieli@glo.texas.gov
	IP Address: 204.65.210.133

Record Tracking

Status: Original 5/7/2015 CT	Holder: Kerri Danieli kerri.danieli@glo.texas.gov	Location: DocuSign
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Signer Events

Kerri Danieli
kerri.danieli@glo.texas.gov
Texas General Land Office
Security Level: Email, Account Authentication (None)

Signature



Using IP Address: 204.65.210.133

Timestamp

Sent: 5/7/2015 CT
Viewed: 5/7/2015 CT
Signed: 5/7/2015 CT

Electronic Record and Signature Disclosure:
Not Offered
ID:

Ashley Healy
ashley.healy@glo.texas.gov
General Land Office
Security Level: Email, Account Authentication (None)



Using IP Address: 204.65.210.67

Sent: 5/7/2015 CT
Viewed: 5/8/2015 CT
Signed: 5/8/2015 CT

Electronic Record and Signature Disclosure:
Not Offered
ID:

Mark McAnally
mark.mcanally@glo.texas.gov
Texas General Land Office
Security Level: Email, Account Authentication (None)



Using IP Address: 204.65.210.229

Sent: 5/8/2015 CT
Viewed: 5/8/2015 CT
Signed: 5/8/2015 CT

Electronic Record and Signature Disclosure:
Not Offered
ID:

Joey Longley
joey.longley@glo.texas.gov
Texas General Land Office
Security Level: Email, Account Authentication (None)



Using IP Address: 204.65.210.79

Sent: 5/8/2015 CT
Viewed: 5/8/2015 CT
Signed: 5/8/2015 CT

Electronic Record and Signature Disclosure:
Not Offered
ID:

Carbon Copy Events	Status	Timestamp
<p>Trish Savage trish.savage@glo.texas.gov Texas General Land Office Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:</p>	COPIED	Sent: 5/8/2015 CT
<p>Sylvia Miller sylvia.miller@glo.texas.gov Texas General Land Office Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:</p>	COPIED	Sent: 5/8/2015 CT
<p>Buster Renfrow buster.renfrow@glo.texas.gov Associate Chief Appraiser Texas General Land Office Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:</p>	COPIED	Sent: 5/8/2015 CT
<p>Diane Cates diane.cates@glo.texas.gov Lease Processor Texas General Land Office Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:</p>	COPIED	Sent: 5/8/2015 CT Viewed: 5/11/2015 CT
<p>Shanna Starkey shanna.starkey@glo.texas.gov Texas General Land Office Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:</p>	COPIED	Sent: 5/8/2015 CT Viewed: 5/11/2015 CT

Notary Events	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/11/2015 CT
Certified Delivered	Security Checked	5/11/2015 CT
Signing Complete	Security Checked	5/11/2015 CT
Completed	Security Checked	5/11/2015 CT